5901 College Road | Key West, FL 33040 | 305.292.2400
https://www.cfk.edu/cfkacademy

Dr. Ja-Ronika Veldheer
Principal

Jen Alexander
Assistant Principal

Parent Advisory Council 2026-2027
Meeting Minutes
October 19, 2026
In-person attendance: Ja-Ronika Veldheer, Jen Alexander, Chris Drewel, Amy Andrade, Stephanie Mitchell, Dustin Bass, Millie Rodriguez, Jessica Gomez, Venus Stair, Brenda Huebscher
Virtual attendance: Tetyana Gordillo-Vera, Erica Coller

1. Call to order @2:37pm — PAC President Amy Andrade
2. Pledge
3. Adopt October agenda: motion 1st, Stephanie, 2nd, Dustin
4. Focus on PAC
    a. Go over PAC sponsored upcoming events for November and December
        i. October 9: *Ghost Stories from the Garden* Ghost Tour Recap
            1. Feedback: Everything was smooth from set-up to clean-up; many mosquitos
            2. Raised $1150
        ii. November 19: Thanksgiving Trivia Fundraiser @CFKA downstairs; 6pm
            1. Funds raised will go to the junior class
            2. 12 tables $150.00 each
            3. What we need for this event
                a. Junior class parent will create sign-up genius
                b. Need canned sodas, bottled water and snacks/desserts
                c. PAC will have giveaways and 50/50 raffle
                d. Admin will set up: screen, projector, extension cord, mic/karaoke
                e. Students to sign up to play music before event
            4. Junior class student council rep in charge of sign-up genius items
        iii. December 17: Holiday Trivia Fundraiser @CFKA downstairs; 6pm
            1. Funds raised will go to the senior class
            2. 12 tables $150.00 each
            3. What we need for this event

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a. Senior class parent will create sign-up genius
b. Need canned sodas, bottled water and snacks/desserts
c. PAC will have giveaways and 50/50 raffle
d. Admin will set up: screen, projector, extension cord, mic/karaoke
e. Students to sign up to play music before event

iv. Other fundraiser ideas
1. Mary Ellens for Grad Bash (Amy handles)
2. Green Parrot – Bingo

b. GroupMe started for PAC communication

5. Focus on Students — Dominika
6. Focus on School — Principal Veldheer
   a. Frost Museum and Aquarium all-school field trip on 10/30; sponsored by Guy Harvey Foundation
   b. School Counselor update: Tamera Foster will start on 11/2 as new school counselor
   c. Charter School Recognition Funds / A-Rating monies will be spent
      i. Proposals: Plan 1: staff gets extra monies
      ii. PAC members voted and plan 1 won
7. Adjourn